



PROJECT NAME

| short and descriptive |

PROJECT DESCRIPTION

| brief statements about your idea | the main type of activity | who it will benefit and how |

GOAL

| what you wish to achieve | the ultimate intended effect or result | simple, broad statement | not the what or how |

OBJECTIVES

| more specific results or intentions | measurable things | explain the results you want | explain the target group |

#1

#2

#3

ACTIVITIES
| the what and how by when |

BUDGET

List all the stuff you will need for the project.

Where could you get it? Donated? Buy It? Hire?

What is the cost or value?

Add it up:

\$

TOTAL PROJECT BUDGET